

Safeguarding adults is everybody's business

## Derbyshire Safeguarding Adults Board

Keeping People Safe

### Derbyshire Safeguarding Adults Board (DSAB) Newsletter Quarter 2 2018: Issue 10

Welcome to Derbyshire Safeguarding Adults Board (DSAB) newsletter. The newsletters will be issued quarterly to update all professionals and volunteers working with adults with care and support needs on key information related to the Board.

DSAB co-ordinates and monitors the effectiveness of safeguarding work of agencies and bodies involved in protecting Adults across Derbyshire.

If your organisation would like its safeguarding work featured in a future newsletter please contact DSAB Project Manager, Natalie Gee [DerbyshireSAB@derbyshire.gov.uk](mailto:DerbyshireSAB@derbyshire.gov.uk) or [Derbyshire.SAB@derbyshire.gcsx.gov.uk](mailto:Derbyshire.SAB@derbyshire.gcsx.gov.uk)

- [Note from the Independent Chair](#)
- [Meet our Board Members: Julian Hodgson, Diocesan Safeguarding Adviser Diocese of Derby](#)
- [News from the Board](#)
- [VARM: New documents for Staff](#)
- [Good News Story: Crime Prevention Day Event](#)
- [Modern Slavery Local Referral Process](#)
- ['Making Enquiries under S42 of the Care Act' Training Course 2018](#)
- [CCG Safeguarding Podcasts](#)
- [DHCFT Event: Think Family](#)
- [STOP! I have a learning disability](#)
- [Preparing for GDPR- Top Tips](#)
- [To report a Safeguarding Concern](#)

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### Note from the Independent Chair



Hello, my name is Andy Searle and I am the Independent Chair of Derbyshire Safeguarding Adults Board (DSAB). Welcome to Issue 10 of our newsletter.

I am pleased to inform you that our review of the Vulnerable Adult Risk Management (VARM) process is now complete and the new documents are all available on the Safer Derbyshire website for staff to use. The documents are also featured in this newsletter. I am grateful to the multi agency group of professionals who have undertaken a thorough piece of work to refresh the Policy, staff guidance, and meeting record to ensure that they are clear and easy to understand and meet the needs of the individual involved in the VARM process. I am also pleased that the DCC Stakeholder Engagement Board were consulted as part of the review in

the design of a new leaflet for service users and families. I hope this leaflet will be shared with service users wherever possible to give them important information and advice regarding the VARM process.

I thank all of our DSAB partners for their continued commitment to our DSAB Vision.

**'We will all work together to enable people in Derbyshire to live a life free from fear, harm and abuse.'**

Thank you and please enjoy this edition.

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## Meet our Board Members: Julian Hodgson, Diocesan Safeguarding Adviser Diocese of Derby



My name is Julian Hodgson and I am the most recent newcomer on Derbyshire Safeguarding Adults Board. I work as the Safeguarding Adviser to the Diocese of Derby, which is the structural administrative area for the Church of England. Derby Diocese is one of 44 that covers England. I joined the Church of England in 2009 and have seen the role grow from just me working part-time to managing a team of five members of staff. Like other sectors of Social Care, safeguarding in the church has become more prevalent and the church has embarked upon a journey of change in response to increased awareness of our past failings.

My role is made up of three main areas of work. I advise the Bishop of Derby and his staff in relation to good safeguarding practices and developments nationally and locally. This includes ensuring that the Diocese has a safeguarding policy and procedures that comply with national Church of England policy and procedures as well as local safeguarding arrangements. The Diocese is made up of 255 parishes each of which provide different levels of services to their communities in addition to the Sunday church service. Many provide services for both children and adults and have a raft of volunteers (in excess of 5000) who are required to attend bespoke Church of England training in safeguarding and are recruited in accordance with safer recruitment good practice guidance. Each parish has a Parish Safeguarding Link, a volunteer who assists with local DBS applications and provides support for local groups. The last area of responsibility is to undertake enquiries on behalf of the church in respect of anyone who poses a risk or a potential risk to others within the context of the church. This could be as a result of blemished DBS applications, reports of misconduct by church officers (paid or volunteers) and those who have already been assessed as posing a risk to others but who wish to worship within a Church of England building. Where an assessment deems that there is a risk to manage, a Safeguarding Agreement is drawn up outlining how the assessed risk is to be managed. These agreements are often produced jointly with the Police and Probation as our partner agencies involved in statutory safeguarding. Safeguarding Agreements are confidential and involve a small team of trusted volunteers to monitor the person's behaviour in church. Each agreement is person centred to reflect the assessed risk and the specific setting. The agreements are reviewed six-monthly and can be adjusted to reflect any changes needed. For those who have convictions the Safeguarding Agreements have proven success in reducing the likelihood of recidivism, being based on the Circles of Support that might be more familiar to you.

So how did I come to work for the Church? Well my background is as a qualified Social Worker having trained in Northern Ireland in the early 1980s and worked in Local Authority Children's Services, I found myself working exclusively in child protection. I have worked for a number of different local authorities and gain over 17 years managerial experience before arriving in Derbyshire in 2000. I worked as a Child Protection Manager for nearly 10 years. Throughout my social work career, I have tried to practice family based work but nevertheless since joining the Diocese of Derby and having responsibility for adult safeguarding, I have been on a steep learning curve. For, although the principles of care are very similar, the structures and legislation has been all new. I have found being a member of Derbyshire Safeguarding Adults Board most helpful in building on my ever-growing understanding of adult safeguarding. I remain linked to the Safeguarding Children's Board as I chair the Policy and Procedures Sub-Committee and the links between the two boards really assists my practice and that of the Diocesan Safeguarding Team.

When not at work I enjoy family life and walking my Labradoodle. I volunteer as a Street Angel supporting Friday night revellers in Belper stay safe, and I am a keen amateur singer in a small Chamber Choir singing early Renaissance music. A busy home life which tends to keep me well grounded and contrasts with my busy work life. The focus upon abuse within the church by the Independent Inquiry into Child Sexual Abuse has already brought a raft of changes to the way the church handles disclosure of past or current abuse. I am a firm believer that all abuse is routed in a misuse of power within interpersonal relationships and what we are learning about the way the church handled allegations of the abuse of children provides equally vital lessons for the adult safeguarding work we do now and in the future. The church will not be able to do this in isolation and my hope is that as we journey forward, our learning will be a two-way process with all those represented on Derbyshire Safeguarding Adults Board.

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## News from the Board

The DSAB meets every 3 months and the last meeting took place on the 27th March 2018. Below is a summary of the items discussed:

- The DSAB terms of reference was updated as part of its annual review and agreed by DSAB members.
- The Vulnerable Adult Risk Management (VARM) documentation was presented to DSAB members for sign off.
- A multi-agency audit report was presented to Board members by Bill Nicol, detailing the findings from the DSAB multi agency audits over the past year.
- Bill Nicol presented the Joint Safeguarding Assurance Framework (JSAF) findings for Primary Care.
- DCC safeguarding performance reports were shared containing safeguarding data for the County. These reports will be produced quarterly with key headlines to be shared with the Board.
- Carolyn Green shared a video with DSAB members regarding Adverse Childhood affects, there is on-going work around a Trauma Strategy which will be presented to DSAB members in due course.

### Sub Groups Chairs provided updates for the Board

- **Performance and Improvement (PISG):** Multi Agency audits continue to take place with the next theme agreed as repeat referrals within a 6 month period. An action plan with recommendations based on the findings from previous audits will be taken to the Learning & Development sub group to ensure any areas of concern are addressed.
- **Learning and Development:** The 'Making enquiries under S42 of the Care Act' training has proved to be successful and will continue to run in 2018- dates are provided later in this newsletter. The group is currently exploring the development of a new multi-agency course for chairing safeguarding meetings.
- **Operational and Leadership:** The financial abuse working group is working well to share information around scams and other types of financial abuse. Customer engagement events are being organised for World Elder Abuse Awareness Day on 15th June.
- **SAR Sub Group:** The MALR17A review is underway and a new referral to the SAR sub group for another case has been considered and a recommendation to undertake a SAR has been ratified by Andy Searle, Independent Chair. Work is underway to identify an independent reviewer for this SAR which will be known as SAR18A.

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## VARM: New documents for Staff

As part of a multi-agency review of the VARM process the following documents have been updated:

- VARM Policy
- VARM staff guidance
- VARM meeting record template
- VARM Hoarding Grant form and guidance for staff.

All the documents can be found on the safer derbyshire website and should be referred to and used in place of any previous VARM documentation:

<https://www.saferderbyshire.gov.uk/what-we-do/safeguarding-adults/derbyshire-safeguarding-adult-board/vulnerable-adult-risk-management/vulnerable-adult-risk-management.aspx>

DSAB has a VARM working group which will continue to meet to quality assure the new processes.

## Good News Story: Crime Prevention Day Event



Wendy Holehouse, Safeguarding Service Manager for DCC Adult Care provided the following good news story regarding a customer engagement event in December 2017:

A Crime Prevention Day was held at Meadow View Residential Home on 7th December 2017 at Community Care Centre, Darley Dale, Matlock, Derbyshire.

Derbyshire Constabulary organised the day and invited various organisations to attend to meet with members of the community. Advice and leaflets were focused, in the main, on anti-scaming and services available to prevent fraud, as well as to raise awareness about scams.

Displays were supported from Citizens' Advice Bureau (CAB); Adult Care Safeguarding and Prevention Services; along with the Police Officers.

Community Safety Officers were present from Derbyshire County Council (DCC), and a Nat West Bank Officer who supports local rural communities and assists people who may be vulnerable to scaming.

Members of the public attended along with people who attend the day centre and community. The drop-in session was also supported by the local school and was a successful day.





## Modern Slavery Local Referral Process

Michelle Collins, Community Safety Manager has provided the following guidance/referral pathway for Derbyshire SAB professionals. Please note there is a separate process for DCC Adult Care staff which can be provided upon request.

### MODERN SLAVERY / HUMAN TRAFFICKING IS A CRIME AND MUST BE REPORTED

<p>If the potential victim is at Immediate Risk and in Danger call the police - <b>999</b> Make it clear this is a case of Modern Slavery and Human Trafficking</p>	<p><b>If the person is an adult, Contact Local Authority Safeguarding Adults Team</b></p> <p><b>Derbyshire 01629 533190</b></p> <p><b>Make it clear this is a case of Modern Slavery and Human Trafficking</b></p>	<p>If Under 18 Contact Local Authority Children's Social Care &amp; Police</p> <p><b>Derbyshire 01629 533190</b></p> <p>Make it clear this is a case of Modern Slavery and Human Trafficking</p>
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Under the Care Act 2014, the safeguarding adults procedures apply to anyone aged 18 or over who:

- is in need of care and support and
- is at risk of, or is experiencing abuse or neglect and
- is unable to keep themselves safe because of their care and support needs.

Section 52 of the Modern Slavery Act 2015 requires that where a specified public authority has reasonable grounds to believe that a person may be a victim of slavery or human trafficking, it must notify the Home Office.

- If the potential adult victim does not wish to engage with social care services - Record details on form MS1 - Duty to notify the home office of potential victims of modern slavery - and inform the relevant city or county leads (see over for web links).
- Provide information on the support available from the British Red Cross and signpost - 07710 733051
- Advice & Guidance on options
- Referral to Immigration advice
- Emergency accommodation up to 5 nights
- Liaison with Adult Safeguarding if requested

For further information contact:

Michelle Collins - Derbyshire County Council – 01629 538951 – [michelle.collins@derbyshire.gov.uk](mailto:michelle.collins@derbyshire.gov.uk)

If you have information or intelligence about potential Modern Slavery or Human Trafficking report it to the Police

Email: [OperationWilberforce@Derbyshire.PNN.Police.UK](mailto:OperationWilberforce@Derbyshire.PNN.Police.UK) , Tel: 101 non-emergency – ask for Operation Wilberforce

If you get the opportunity to speak to the person alone, the following questions may help to establish if you are dealing with a potential victim:

<p><b><u>The National Referral Mechanism (NRM)</u></b></p> <p>The NRM is the Government funded process for victim identification and support, designed to help all the different agencies involved in a modern slavery case cooperate and share information about potential victims and make access to advice, accommodation and support easier. Support can cover:</p> <ul style="list-style-type: none"> <li>➢ Physical, psychological and emotional support</li> <li>➢ Spiritual support when appropriate</li> <li>➢ Education</li> <li>➢ Safe and secure accommodation</li> <li>➢ Food</li> <li>➢ Access to health care, dentistry, opticians, counselling &amp; mental health services</li> <li>➢ Interpretation and translation</li> <li>➢ Legal advice – in order to make an informed decision</li> </ul>	<p><b><u>General Indicators of Modern Slavery and Exploitation</u></b></p> <p>People who may be a victim of modern slavery or exploitation may:</p> <ul style="list-style-type: none"> <li>➢ Show fear or anxiety</li> <li>➢ Suffer injuries that appear to be the result of an assault</li> <li>➢ Be distrustful of authorities and afraid to disclose their immigration status</li> <li>➢ Be unfamiliar with local language or context</li> <li>➢ Allow others to speak for them when addressed directly</li> <li>➢ Be in a situation of dependence</li> <li>➢ Believe they must work against their will</li> <li>➢ Not be in possession of their passports or other travel or identity documents</li> <li>➢ Not know their home or work address</li> <li>➢ Not have any days off</li> <li>➢ Be unable to leave their work environment</li> <li>➢ Have limited or no social interaction</li> </ul>
<p><b><u>General questions to ask potential victims</u></b></p> <ul style="list-style-type: none"> <li>➢ How is everything for you at your accommodation?</li> <li>➢ How are you supporting yourself at the moment?</li> <li>➢ How is everything for you at work? – How many hours do you work?</li> <li>➢ What other charities or services do you access (e.g. Medical – registered with a GP). How often are you able to access these services?</li> <li>➢ What are the things that you are worried or scared of?</li> <li>➢ How do people treat you in your life?</li> </ul>	<p><b><u>Questions you might want to ask if you suspect forced labour</u></b></p> <ul style="list-style-type: none"> <li>➢ What type of work do you do?</li> <li>➢ How are the equipment and tools that you use at work?</li> <li>➢ How do you get your earnings? / How often do you get paid? / Do you receive payslips?</li> <li>➢ How do you pay for your accommodation?</li> <li>➢ How do you get to and from work?</li> <li>➢ What things do you need that you cannot afford from your wages?</li> </ul>
<p><b><u>Questions you might want to ask if you suspect domestic servitude or exploitation</u></b></p> <ul style="list-style-type: none"> <li>➢ What are the people you live / work with like?</li> <li>➢ How is your health?</li> <li>➢ What are the things that you are not happy with?</li> <li>➢ What are the family like that you live with? / How do the family you live with treat you?</li> <li>➢ Who do you eat with at meal times? Where do you eat? / How often do you eat and sleep?</li> <li>➢ How often can you leave the accommodation?</li> </ul>	

NRM Form and Guidance – [www.gov.uk/government/publications/human-trafficking-victims-referral-and-assessment-forms](http://www.gov.uk/government/publications/human-trafficking-victims-referral-and-assessment-forms)

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## 'Making Enquiries under S42 of the Care Act' Training Course 2018

The 'Making Enquiries under s.42 of the Care Act (2014)' training course is a free multi agency course and x6 dates are available in 2018.

**'This is a half day course, for colleagues across all agencies, including the independent sector, who are, or may be, directly involved in Safeguarding Adults Enquiries. Before you book on this course, it is essential that you have already attended basic level Safeguarding Adults training, or have practical working understanding of Safeguarding Adults criteria and practice'**

Please forward this information to relevant staff/teams so that we can start getting the dates filled asap. The booking system is online, hosted by Derby City. There is a link at the bottom of the attached flyer.

- 4th June 2018, 9:30am-12.30pm, Erewash Adult Care Mercian Close Ilkeston DE7 8HG
- 22nd October 2018, 9:30am-12.30pm, Buxton Fire Station, Staden Lane, Buxton, SK179RZ
- 3rd December 2018, 9:30am-12.30pm, Erewash Adult Care Mercian Close Ilkeston DE7 8HG

To book on any of these courses please visit this website:

<https://www.derbysafeguarding.org.uk/site/login>

All staff will need to follow their internal agency guidelines when requesting to attend the scheduled study courses. All training is provided free of charge and to book a place please access our newly developed [Online Course Booking System](#).

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## CCG Safeguarding Podcasts



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### SAFEGUARDING ADULTS PODCASTS

Podcasts are a quick and easy way to listen to topics of interest at a time to suit you so why not download one and have a listen.

There are currently 13 podcasts available:

- Podcast 1/Episode 1 - The UK PREVENT Strategy and what it means for NHS staff
- Podcast 2/Episode 2 - The five principles of the Mental Capacity Act 2005
- Podcast 3/Episode 3 - Mental Capacity (an introduction)

- Podcast 4/Episode 4 - Best Interests
- Podcast 5/Episode 5 - Protection for healthcare and treatment actions and restraint
- Podcast 6/Episode 6 - Lasting Powers of Attorney
- Podcast 7/Episode 7 - Deprivation of Liberty Safeguards
- Podcast 8/Episode 8 - Children, young people and Deprivation of Liberty Safeguards
- Podcast 9/Episode 9 - Financial Abuse and its place in the health workplace
- Podcast 10/Episode 10 - Domestic Abuse (Part 1)
- Podcast 11/Episode 11 - Domestic Abuse (Part 2)
- **Podcast 12/Episode 12 - Self-Neglect (1) - New**
- **Podcast 13/Episode 13 - Self-Neglect (2) - New**

We are in the process of producing additional podcasts on a range of safeguarding subjects

Any ideas for future podcasts welcomed [natalie.hall1@nhs.net](mailto:natalie.hall1@nhs.net).

## DHCFT Event: Think Family

Derbyshire Healthcare NHS Foundation Trust is holding a 'Think Family' event on 16th July 2018 11am-4pm (venue to be confirmed in due course).

If you are interested in attending this free event, please contact [annah.swinscoe-daniels@derbyshcft.nhs.uk](mailto:annah.swinscoe-daniels@derbyshcft.nhs.uk)

Derbyshire Healthcare NHS Foundation Trust

# SAVE THE DATE

**Monday 16<sup>th</sup> July 11am – 4pm**

## “Family Inclusive Practice and Think Family in Safeguarding practice in 2018”

A special event to **share practice, networking** and **brainstorm your ideas** in Derbyshire for interagency partners.

Come with your ideas and current practices from your teams, we have space for 80 of our community.

Please click on the link video as below and watch it to inspire you about this topic  
<https://www.youtube.com/watch?v=YiMjTzCnbNQ>

Open to all Derbyshire Safeguarding Board members and representatives

Drinks will be provided but please bring your own food, we will be eating together.

RSVP  
[annah.swinscoe-daniels@derbyshcft.nhs.uk](mailto:annah.swinscoe-daniels@derbyshcft.nhs.uk)

**Better together**



# STOP! I have a learning disability

Healthwatch Derbyshire @HWDerbyshire

**healthwatch**  
Derbyshire



## Find out how I show pain. I have a Learning Disability



STOP! I have a learning disability



Listen to me



Take time to read my hospital passport (if appropriate)



I may not be able to talk



Ask me questions about how I communicate



Take 2 minutes to understand me



Listen to my carer/support worker



Refer me to the acute liaison nurse at your local acute hospital (if appropriate)



Understand how I show pain



Stop if I show I am in pain



If I hold my hands up I may not be refusing treatment, I might just be anxious

Hand this poster to a healthcare professional at your next health appointment.

If you work in a health setting, please display this poster and share with clinicians.

Online at: [www.healthwatchderbyshire.co.uk](http://www.healthwatchderbyshire.co.uk)

Telephone: **01773 880786** Email: [enquiries@healthwatchderbyshire.co.uk](mailto:enquiries@healthwatchderbyshire.co.uk)

Healthwatch Derbyshire | Suite 14 | Riverside Business Centre | Foundry Lane | Milford | Belper | Derbyshire | DE56 0RN

New rules on data protection called the General Data Protection Regulation (GDPR) come into force on 25 May 2018. The new rules mean that we will have to be even more careful how we handle people's personal information in the future. The Information Commissioners Office (ICO) has issued a 12 step checklist to assist us with preparation for the new regulation.

## Preparing for the General Data Protection Regulation (GDPR) 12 steps to take now

- 1 Awareness**

You should make sure that decision makers and key people in your organisation are aware that the law is changing to the GDPR. They need to appreciate the impact this is likely to have.
- 2 Information you hold**

You should document what personal data you hold, where it came from and who you share it with. You may need to organise an information audit.
- 3 Communicating privacy information**

You should review your current privacy notices and put a plan in place for making any necessary changes in time for GDPR implementation.
- 4 Individuals' rights**

You should check your procedures to ensure they cover all the rights individuals have, including how you would delete personal data or provide data electronically and in a commonly used format.
- 5 Subject access requests**

You should update your procedures and plan how you will handle requests within the new timescales and provide any additional information.
- 6 Lawful basis for processing personal data**

You should identify the lawful basis for your processing activity in the GDPR, document it and update your privacy notice to explain it.
- 7 Consent**

You should review how you seek, record and manage consent and whether you need to make any changes. Refresh existing consents now if they don't meet the GDPR standard.
- 8 Children**

You should start thinking now about whether you need to put systems in place to verify individuals' ages and to obtain parental or guardian consent for any data processing activity.
- 9 Data breaches**

You should make sure you have the right procedures in place to detect, report and investigate a personal data breach.
- 10 Data Protection by Design and Data Protection Impact Assessments**

You should familiarise yourself now with the ICO's code of practice on Privacy Impact Assessments as well as the latest guidance from the Article 29 Working Party, and work out how and when to implement them in your organisation.
- 11 Data Protection Officers**

You should designate someone to take responsibility for data protection compliance and assess where this role will sit within your organisation's structure and governance arrangements. You should consider whether you are required to formally designate a Data Protection Officer.
- 12 International**

If your organisation operates in more than one EU member state (ie you carry out cross-border processing), you should determine your lead data protection supervisory authority. Article 29 Working Party guidelines will help you do this.

**ico.** [ico.org.uk](http://ico.org.uk)



## Are you a Carer?

Share your thoughts and experiences of health and social care services.

Healthwatch Derbyshire is here to give local people a stronger voice in influencing how health and social care services are provided in Derbyshire.

By sharing your story with Healthwatch you can help us build a picture of what services are doing well and where they can be improved.



**healthwatch**  
Derbyshire

**EVERY COMMENT COUNTS, PLEASE GET IN TOUCH...**

Online at: [www.healthwatchderbyshire.co.uk](http://www.healthwatchderbyshire.co.uk) Telephone: 01773 880786

Email: [enquiries@healthwatchderbyshire.co.uk](mailto:enquiries@healthwatchderbyshire.co.uk)

Freepost: RTEL-RGYU-EUCK

Healthwatch Derbyshire, Suite 14, Riverside Business Centre, Forestry Lane, Millbrook, Belper, Derbyshire, DE98 0EK

## To report a Safeguarding Concern

If you or an adult you know is in immediate danger:

- **Contact 999 or 101** if you think a crime has been committed.
- To make a referral to Derbyshire Adult Care, Please telephone Call Derbyshire on 01629 533190 (8am-8pm Monday-Friday and 9.30am-4pm on Saturdays).
- There is an emergency out-of-hours countywide social care support between 5pm and 9am Monday to Friday and 24 hours per day during weekends and bank holidays. Telephone: 01629 532600

*Safeguarding adults is everybody's business*

Derbyshire Safeguarding  
Adults Board

*Keeping People Safe*

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The next DSAB meeting is on 28th June 2018

For queries or comments please contact:

Natalie Gee (DSAB Project Manager)

[DerbyshireSAB@derbyshire.gov.uk](mailto:DerbyshireSAB@derbyshire.gov.uk) or [Derbyshire.SAB@derbyshire.GCSX.gov.uk](mailto:Derbyshire.SAB@derbyshire.GCSX.gov.uk)

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